

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

Monday, June 17, 2019

5:30 PM – Regular Meeting

AGENDA

Robert J. McGarvey, Mayor

David Sander, Vice Mayor

Garrett Gatewood, Council Member

Donald Terry, Council Member

Linda Budge, Council Member

CITY OF RANCHO CORDOVA



CITY COUNCIL MEETING

City Hall
2729 Prospect Park Drive, Rancho Cordova

Monday, June 17, 2019

5:30 PM – Regular Meeting
David B. Roberts Council Chambers

AGENDA

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Budge, Gatewood, Sander, Terry and Mayor McGarvey.

2. METRO CABLE TV TELEVISION ANNOUNCEMENT

The Clerk will announce the meetings video recording and playback schedules.

3. PLEDGE OF ALLEGIANCE

The Mayor will call on someone in attendance to lead the Pledge.

4. INVOCATION

Michael Garren from Veterans Administration Chaplain will give the invocation.

5. PRESENTATIONS

- 5.1 Olli, Autonomous Shuttle in Rancho Cordova Presentation by Senior Civil Engineer, Rupa Somavarapu and Associate Civil Engineer, Quoc Nham.
- 5.2 Introduction of New Employees: Rancho Cordova Neighborhood Services Supervisor Ryan Taylor will introduce Chris Paiva, Animal Services Officer I and Alaina Boutte, Code Enforcement Technician I. Facilities Services Manager, Todd Humphrey, will introduce Matt Thomas, Facilities Services Supervisor and Shawna Morgan, Facilities

Attendant. Economic Development Manager, Amanda Norton, will introduce Laura Fickle, Management Analyst I.

6. PUBLIC COMMENT

Citizens wishing to address the Council for any matter not on the agenda may do so at this time by completing and submitting a Speaker Card to the City Clerk. For items on the agenda, speakers will be called up to the podium by the Mayor at the point on the agenda when the item will be heard. Speakers are encouraged to keep comments to three minutes or less and to state name and community of residence.

Under the provisions of the California Government Code, the City Council is prohibited from discussing or taking immediate action on any item not on the agenda unless it can be demonstrated to be of an emergency nature or the need to take immediate action arose after the posting of the agenda.

7. COUNCIL REPORTS

8. CITY MANAGER'S REPORT

9. CONSENT CALENDAR ITEMS - ROLL CALL VOTE

- 9.1 **Subject:** Meeting Minutes from the June 3, 2019 Regular City Council Meeting.
Recommendation: Approve Meeting Minutes.
- 9.2 **Subject:** A Resolution Authorizing a Sixth Amendment to the Loan Agreement with the Chamber of Commerce to Convert the Outstanding Loan Balance to a Grant.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute a Sixth Amendment to the Loan Agreement between the City and the Chamber of Commerce. That Amendment would convert the outstanding loan balance of \$192,079.94 to a Grant and terminate the Loan Agreement.
Staff Report: Kim Juran-Karageorgiou, Administrative Services Director.
Advances Goals: 1, 2 and 5.
- 9.3 **Subject:** A Resolution Authorizing the Levying of Special Assessments for Delinquent Charges Related to Nuisance Abatement Against Properties and Requesting Sacramento County to Collect These Charges on the Fiscal Year 2019-20 Tax Roll.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adopting the Resolution will result in the levying of special assessments on properties that owe delinquent fines and fees related to nuisance abatement actions performed by the City.
Staff Report: Ryan Taylor, Neighborhood Services Supervisor and Jessica Crone, Management Technician.
Advances Goals: 1, 2 and 5.
- 9.4 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 59-2019 in an Amount Not to Exceed \$366,780 with H2O Urban Solutions for Pump Station Operations and Maintenance Services.
Recommendation: Adopt the Resolution.
Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract No. 59-2019 with H2O Urban Solutions in an amount not

to exceed \$366,780 for the provision of stormwater pump station operations and maintenance services.

Staff Report: Albert Stricker, Public Works Director and Dalia Fadl, Senior Civil Engineer.

Advances Goals: 1, 2 and 5.

- 9.5 **Subject:** A Resolution Authorizing the City Manager to Execute Contract No. 61-2019 in an Amount Not to Exceed \$300,000 With Central Striping Services, Inc. For On-Call Traffic Stripes and Pavement Markings Maintenance Services Through June 30, 2022.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract No. 61-2019 with Central Striping Service, Inc. in the amount of \$300,000 for the provision of traffic striping and pavement markings maintenance services.

Staff Report: Albert Stricker, Public Works Director and Steve Harriman, Operations & Maintenance Division Manager.

Advances Goals: 1, 2 and 5.

- 9.6 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 41-2014-2 with Sierra Traffic Markings, Inc. Increasing the Contract from \$600,000 to a not to Exceed Amount of \$627,000 for On-Call Striping Services.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute Contract Amendment No. 41-2014-2 with Sierra Traffic Markings, Inc. for On-Call Striping Services. The proposed amendment will increase the contract budget from \$600,000 to \$627,000.

Staff Report: Albert Stricker, Public Works Director and Steve Harriman, Operations and Maintenance Division Manager.

Advances Goals: 1, 2 and 5.

- 9.7 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 23-2018-1 for the Preparation of an Environmental Impact Report with DeNovo Planning Group to Extend the Contract Term from June 30, 2019 to December 31, 2019.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of the Resolution would authorize the City Manager to execute Contract Amendment No. 23-2018-1 for the preparation of an Environmental Impact Report with De Novo Planning Group to extend the contract term from June 30, 2019 to December 31, 2019.

Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 1, 2 and 5.

- 9.8 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 64-2009-03 With Sacramento Regional Transit to Extend the Contract Term from July 1, 2019 to July 1, 2022 With Annual Options to Extend the Term to June 30, 2029 to Provide Rancho Cordovan Transit Service.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract Amendment No. 64-2009-03 with Sacramento Regional Transit to extend the contract term from July 1, 2019 to July 1, 2022 with annual options to extend the term to June 30, 2029 to provide Rancho Cordovan Transit service. The annual options will auto-renew unless the City chooses to terminate the contract with 60 days' notice. This amendment is needed to provide continuity of

service while new mobility technologies, such as Bike Share and the Lyft Transit Connection projects, are implemented.

Staff Report: Albert Stricker, Public Works Director.

Advances Goals: 1, 2, and 5.

- 9.9 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 84-2018-1 With Alta Planning & Design for the Citywide Safe Routes to School Master Plan, to Increase the Contract Amount From \$239,303 to a Not to Exceed Amount of \$289,303 and Extend the Contract Term from June 30, 2019 to June 30, 2020.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of this Resolution will authorize the City Manager to execute Contract Amendment No. 84-2018-1 with Alta Planning & Design for the City of Rancho Cordova Citywide Safe Routes to School Master Plan. This will increase the contract amount from \$239,303 to an amount not to exceed \$289,303 and extend the contract term from June 30, 2019 to June 30, 2020.

Staff Report: Albert Stricker, Public Works Director and Rupa Somavarapu, Senior Engineer.

Advances Goals: 1, 2 and 5.

- 9.10 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 01-2019-1 for the White Rock Road Safety and Beautification Project with Wood Rodger, Inc. to Increase the Contract Amount From \$503,450 to a Not to Exceed Amount of \$553,450 for the White Rock Road from Fitzgerald Road to the City Limits Project.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute Contract Amendment No. 01-2019-1 for engineering services with Wood Rodgers, Inc. to increase the contract amount from \$503,450 to a not-to-exceed amount of \$553,450 for engineering design and right of way support services for the White Rock Road Safety and Beautification Project.

Staff Report: Albert Stricker, Public Works Director and Edgar Medina, Senior Civil Engineer.

Advances Goals: 1, 2 and 5.

- 9.11 **Subject:** A Resolution Authorizing the City Manager to Execute Contract Amendment No. 66-2015-2 for On-Call Professional Services With Wood Rodgers Inc. to Increase the Contract Amount From \$300,000 to a Not to Exceed Amount of \$330,000 and Extend the Contract Term From June 30, 2019 to December 31, 2019 for White Rock Road Between Sunrise Boulevard and Fitzgerald Road Project.

Recommendation: Adopt the Resolution.

Result of Recommended Action: Adoption of the Resolution will authorize the City Manager to execute Contract Amendment No. 66-2015-2 for additional on-call professional services with Wood Rodgers, Inc. to increase the contract amount from \$300,000 to a not to exceed amount of \$330,000 and extend the contract term from June 30, 2019 to December 31, 2019.

Staff Report: Albert Stricker, Public Works Director and Quoc Nham, Associate Civil Engineer.

Advances Goals: 1, 2 and 5.

- 9.12 **Subject:** A Resolution Authorizing the City Manager to Execute a Third Amendment to Memorandum of Understanding (MOU) with the Sacramento County District Attorney's Office for Community Prosecution Services for \$140,805.00 for the 2019-2020 Fiscal

Year.

Recommendation: Adopt the Resolution.

Result of Recommended Action: If given final approval by the Sacramento County Board of Supervisors and the City Council, this Third Amendment MOU will allow the City to continue to have an experienced community prosecutor based out of the Rancho Cordova Police Department, with the cost to be shared equally by the County and the City. The prosecutor would split his or her time between the City and the Sheriff's East Division. He or she will continue to spend time in the community meeting with residents, business owners, and City staff to determine the City's most pressing needs and then work to reduce major blight, nuisances, and also assist with the regional effort to reduce homelessness.

Staff Report: Adam Lindgren, City Attorney.

Advances Goals: 2 and 5.

10. CONSENT PUBLIC HEARING ITEMS - ROLL CALL VOTE

- 10.1 **Subject:** Resolutions Approving Proceedings for the Annual Levy and Collection of Assessments for the Rancho Cordova Road Maintenance District for Fiscal Year 2019-2020.

Recommendation: A) Adopt a Resolution Initiating Proceedings for the Annual Levy and Collection of Assessments, declaring its intention to Levy the Annual Assessments and Preliminarily Approving the Engineer's Report for the Rancho Cordova Road Maintenance Assessment District for Fiscal Year 2019-2020; and B) Adopt a Resolution Amending and/or Approving the Annual Engineer's Report and Ordering the Levy and Collection of Assessments within the Rancho Cordova Road Maintenance Assessment District for Fiscal Year 2019-2020.

Result of Recommended Action: Adoption of these Resolutions will authorize the continuance of the annual levy and collection of assessments in the District. There are no new impacts to new or existing residents.

Staff Report: Elizabeth Sparkman, Community Development Director and Jeanette Cervantes, Management Technician.

Advances Goal: 5.

11. PUBLIC HEARING ITEMS

- 11.1 **Subject:** Quick Quack Car Wash - Conditional Use Permit and Minor Design Review - Project No. DD9801 – Located at Folsom Blvd. between Zinfandel Drive and Don Juan Drive.

Recommendation: That Council: A) Find the project Exempt per Section 15061(b)(4) of the CEQA Guidelines; the projects that are rejected or disapproved by a public agency and CEQA section 15270(a) CEQA does not apply to project with a public agency rejects or disapproves; and B) Adopt the Resolution for the Denial of the Conditional Use Permit (CUP) and Minor Design Review (MDR) for Quick Quack Car Wash (Attachment 1).

Result of Recommended Action: Adoption of the Resolution would deny the Applicant's request for a CUP and MDR for a self-service car wash.

Staff Report: Darcy Goulart, Planning Manager.

Advances Goals: 2 and 6.

12. REGULAR CALENDAR ITEMS

- 12.1 **Subject:** Approval of Mobility Master Plan That Will Update the 2006 Transit Master Plan.
Recommendation: Approve the June 2019 City of Rancho Cordova Mobility Master Plan as an update to the 2006 Transit Master Plan. This document will serve as an appendix to the City's General Plan.
Result of Recommended Action: Approval of the Mobility Master Plan will provide a platform for the implementation of mobility services. These services include traditional fixed route services (bus and light rail), new mobility services such as, ride-hailing, bike/car share and dynamic transit, along with future technologies such as autonomous vehicles. The plan is designed to be flexible to respond to a rapidly changing world of mobility.
Staff Report: Albert Stricker, Public Works Director and Rupa Somavarapu, Senior Civil Engineer.
Advances Goals: 1, 2 and 5.
- 12.2 **Subject:** Discussion and Direction of AB 626 Micro-Enterprise Home Kitchen Operations (MEHKO).
Recommendation: Discussion of AB 626, specifically City Council's desire to support or object to the allowance of Micro-Enterprise Home Kitchens (MEKHOs) within the City and direction on how that message should be conveyed to the County Board of Supervisors.
Result of Recommended Action: The result of the discussion will be direction to staff on whether the City Council supports or objects to the allowance of Micro-Enterprise Home Kitchens and how that message should be conveyed to the County Board of Supervisors.
Staff Report: Darcy Goulart, Planning Manager, Ryan Taylor, Neighborhood Services Supervisor and Joe Cuffe, Building Official.
Advances Goals: 1, 2, 5 and 6.
- 12.3 **Subject:** A Resolution of Intention to Establish the Rancho Cordova Property and Business Improvement District.
Recommendation: Staff recommends that Council discuss the matter and, if property owners in the proposed Rancho Cordova Property and Business Improvement District (RCPBID) who will pay more than 50% of the assessments proposed to be levied have signed the petition, adopt a Resolution of Intention to establish the RCPBID.
Result of Recommended Action: Adoption of the Resolution will result in a public hearing and ballot vote on August 5, 2019 on the establishment of the RCPBID.
Staff Report: Amanda Norton, Economic Development Manager.
Advances Goals: 1, 2 and 6.

13. COUNCIL REQUESTS FOR FUTURE AGENDA ITEMS

14. ADJOURNMENT

Mayor McGarvey will adjourn the meeting to closed session in the Community Board Room.

15. CLOSED SESSION - CALL TO ORDER/ROLL CALL

Council Members Budge, Gatewood, Sander, Terry and Mayor McGarvey.

16. CLOSED SESSION

Council may adjourn to Closed Session to discuss the following item(s):

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: One case.

17. OPEN SESSION - REPORT FROM CLOSED SESSION

The City Attorney will report on action taken in Closed Session.

18. ADJOURNMENT

ADDITIONAL INFORMATION

SPECIAL MEETINGS LISTED BELOW ARE SUBJECT TO CHANGE/CANCELLATION WITHOUT FURTHER NOTICE.

UNLESS THE COUNCIL ADOPTS A MOTION TO EXTEND THE MEETING, ANY ITEM THAT IS NOT INITIATED BEFORE 11:00 PM WILL BE CONTINUED TO THE NEXT DAY AT 5:30 PM OR SCHEDULED ON THE NEXT REGULAR MEETING AGENDA OF THE COUNCIL.

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Rancho Cordova City Hall.

The agenda items are accessible on the City's website at www.cityofranchocordova.org on Thursdays or Fridays prior to the Regular City Council Meeting.

CITYWIDE GOALS - (Adopted March 27, 2012)	
1.	Promote the Positive Image of Rancho Cordova
2.	Ensure a Safe, Inviting and Livable Community
3.	Empower Responsible Citizenship
4.	Establish Logical City Boundaries that Provide Regional Leadership and Address Financial Challenges
5.	Ensure the Availability of the Best Public Services in the Region while Practicing Sound Fiscal Management
6.	Drive Diverse Economic Opportunities

UPCOMING MEETINGS	
Monday, July 1	4:00 PM Closed Session/Regular Meeting
Monday, July 15	CANCELLED REGULAR MEETING
Monday, August 5	4:00 PM Special Meeting/Regular Meeting
Monday, August 19	5:30 PM Regular Meeting
Tuesday, August 27	5:30 PM Special Meeting/Work Session
Tuesday, September 3	4:00 PM Special Meeting/Regular Meeting
Monday, September 16	5:30 PM Regular Meeting
Tuesday, September 24	5:30 PM Special Meeting/Work Session
Monday, October 7	4:00 PM Special Meeting/Regular Meeting
Tuesday, October 8	CANCELLED SPECIAL MEETING
Tuesday, October 15	5:30 PM Special Meeting/Closed Session
Monday, October 21	5:30 PM Regular Meeting
Tuesday, October 22	CANCELLED SPECIAL MEETING
Tuesday, October 29	5:30 PM Special Meeting/Work Session
Monday, November 4	4:00 PM Special Meeting/Regular Meeting
Tuesday, November 12	5:30 PM Special Meeting/Work Session
Monday, November 18	5:30 PM Regular Meeting
Tuesday, November 26	5:30 PM Special Meeting/Work Session
Monday, December 2	4:00 PM Special Meeting/Regular Meeting
Tuesday, December 10	5:30 PM Special Meeting/Work Session

<i>UPCOMING MEETINGS</i>	
Monday, December 16	5:30 PM Regular Meeting

If you have any technical questions related to the agenda items, please contact the appropriate department as follows:

DEPARTMENTAL GENERAL TELEPHONE NUMBERS	
Building and Safety Division	(916) 851-8760
City Attorney's Office	(916) 556-1531
City Clerk's Department	(916) 851-8720
City Manager's Office	(916) 851-8800
Communications Department	(916) 851-8791
Economic Development Department	(916) 851-8780
Finance Department	(916) 851-8730
Housing Division	(916) 851-8757
Human Resources Department	(916) 851-8740
IT Department	(916) 851-8700
Neighborhood Services – Animal Services	(916) 851-8770
Parks & Recreation (Cordova Recreation & Park District)	(916) 362-1841
Planning Department	(916) 851-8750
Public Works Department	(916) 851-8710
Rancho Cordova Police Department	(916) 875-9600
Redevelopment Department	(916) 851-8780
Sac Metro Fire District	(916) 859-4300

The Rancho Cordova City Council meeting will be videotaped in its entirety and will be cablecast without interruption on Metro Cable 14, the Government Affairs Channel on the Comcast, Consolidated Communications and AT&T U-Verse Systems. Closed Captioning will be available on the playback cablecast. A DVD copy is available from the City Clerk's Department and a webcast of this meeting will be available for viewing via video streaming from the City's website within 48 hours of adjournment of this meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (916) 851-8720 at least 48 hours prior to the meeting.

CERTIFICATION OF POSTING OF AGENDA

I, Stacy Leitner, City Clerk for the City of Rancho Cordova, declare that the foregoing agenda for the Monday, June 17, 2019 Regular Meeting of the Rancho Cordova City Council was posted and available for review on June 13, 2019 at City Hall of the City of Rancho Cordova, 2729 Prospect Park Drive, Rancho Cordova, California, 95670. The agenda is also available on the city website at www.cityofranchocordova.org.

Signed June 13, 2019 at Rancho Cordova, California.



Stacy Leitner, City Clerk